

ART3807C/4883C- Shape & Form/Making and Meaning (Stacked Course)

3 Credits, Summer B 2022

Location: WARP 105, M-F 2:00-4:45pm

Instructor: Laura Denzer

Office Hours: Directly at student's request

COURSE DESCRIPTION:

This interdisciplinary studio focuses on understanding and establishing a reciprocal relationship between 2-dimensional & 3-dimensional and modes of making. Students will explore the language specificity of 2 and 3-dimensional space, through drawing as well as other 2D processes & basic sculptural as well as installation-based practices, to expand & create intentionality in the manifestation of an artwork. Additionally, this class will offer room for exploration of digital processes & multi-media experiments will be encouraged. Assignments include formal, narrative, & conceptual prompts that help students establish dialogue between these modes of making in their own work. A range of conventional & unconventional materials and processes will be explored throughout the course, with a focus on material intentionality, sustainability & reuse, & the employment of found & recycled materials. Students will become familiar with artists, both historical and contemporary, who have established a 2D/3D exchange in their work.

METHOD:

Individualized and collaborative studio practices will be informed primarily through demos/lectures, art making, & personalized research. In addition, video screenings, museum/gallery visits, guest lecturers will/may be employed to further student knowledge & practice. Critiques & discussion will engage students in analyzing their own work as well as that of their peers. As the semester progresses, work will become more individualized & section themes and processes will be used to further each student's specific trajectory.

COURSE OUTLINE:

Week 1 (6/27-7/1)- Syllabus; Introductions; Health and Safety. Lecture: Historic link between drawing and sculpture/architecture as planning, approach to documentations, as educational tool to understand and analyze 2-D/3-D space and the shapes & forms that occupy those spaces. Review Elements & Principles with a focus on Shape, Form, and Space. Student Presentations. Begin ***Project 1: Memory and Place/Space*** 2-D and 3-D renderings in dialogue (potential for combine 2 & 3D modes/Drawing in space)- works informed by written description from memory

Week 2 (7/5-7/8)- Continue Project 1 & Critique.

Week 3 (7/11-7/15)- Introduce & begin ***Project 2: Death of the Author; Authenticity, Collaboration and Appropriation***- 2-D and 3-D renderings in dialogue (potential for combined 2 & 3D modes/Drawing in space)

Week 4 (7/18-7/22)- Continue Project 2 & Critique

Week 5 (7/25-7/29)- Introduce & begin ***Project 3: Absence, the Void, & Negative Space***- 2-D and 3-D renderings in dialogue (potential for combined 2 & 3D modes/Drawing in space)

Week 6 (8/1-8/5)- Continue Project 3 & Critique.

COURSE OBJECTIVES:

The Primary focus of this class is to develop an understanding of how different kinds of space function in art, & how specific interventions (2-d, 3-d, kinetic or akinetic) activate, displace, carve up, & redefine that space.

- Effectively use of 2-D & 3-D media/methods/materials to fulfill assignment objectives, create dynamic compositions, & conceptually strong work.
- Understand the way 2-D & 3-D media, compositional strategies, materials & techniques, can be intentionally used to create meaning in a work of art.
- Recognize that a willingness to take risks that may result in failure is as an important part of the creative process.
- Understand how the presentation and craft of a work shapes its meaning & reception.
- Ability to describe and analyze the forms and content of creative work, articulating ideas, theory & questions associated with contemporary art practice.
- Ability to analyze, challenge and expand your practice through engagement with aesthetic & conceptual ideas.
- Demonstrate an understanding of how history, culture and social values effect the way we create and interpret art.
- Demonstrate a working knowledge of the principles & elements of design to enhance the meaning of visual works of art.
- Utilize research strategies and link them to production of visual forms.
- Productively engage in the process of critique by communicating a reasoned analysis of work to peers respectfully, both orally & in writing.

COURSE ACTIVITIES & ASSIGNMENTS:

- Each section will be informed by lectures, readings, demos, in class experiences/exercises, & other outside research. All Project handouts will be posted on canvas & will outline specific project expectations & related grading criteria.
- Students will work on three projects over the semester. Each project will conclude with critique.
- Students will keep a research/sketch journal to be employed for class work, individual research & ideation. Each project will require a specific section devoted to that project's research and development.

EVALUATION AND GRADING:

Work will be graded on specific criteria defined by individual project goals. However, all projects will be graded on their success in the following areas: concept development, excellent design decisions, craftsmanship, risk-taking, experimentation, ambition, and meeting in process deadlines. A research/materials log is required for recording notes, research, processes, and ideas, and for collecting/catalogue imagery/materials/etc. All work must be finished within the specified deadlines.

EVALUATION

The course grade for each student will be evaluated on the basis of:

- The completion and success of a series of projects/exercises, each weighted differently in terms of final project grade.
- Completion of readings, writings, and discussions.
- Attendance at all assigned field trips and lectures.
- Research - the conceptual tools you employ to inform your practice.
- Technical competence, craft, and inventive use of materials.
- Presentation – all work should be presented in critique in a finished and professional manner.
- Effort, hard work, and a diligent, consistent effort toward excellence.
- Active participation and discussion.

FINAL GRADE

- Projects- 50%
- Research (research/sketch journal)- 40%
- Participation (preparedness, active participation in critique, attendance)- 10%

GRADING

Letter Grade and Corresponding Grade Points

A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	WF	I	NG	S-U
100-95	94-90	89-87	86-82	81-80	79-77	76-72	71-70	69-67	66-62	61-60	59-00	00	00	00	00

Specific criteria for grading will be listed on each assignment sheet but will equally consider adherence to the assignment parameters, research/studio practice, concept development, formal resolution, and craft/presentation. Late projects will be graded down a letter grade for each day they are late.

Generally, project grades in this course are considered in the following way:

- A 4.0 Exceptional work, all criteria of assignment have been surpassed in a distinguished manner and solutions to problems presented exhibit a depth of understanding. In addition, student is engaged in exceptional studio practice, which includes active research, looking up artists recommended, asking relevant questions about other artists' works or ideas, and being thoroughly engaged in the course content.
- A- 3.67 Well-presented, superior work: all criteria of assignment were surpassed in a distinguished manner (including exceptional studio practice highlighted above). Minimal improvements could be made to the project overall.
- B+ 3.33 Very good work: all criteria of assignment were surpassed, minor changes could be considered and executed to bring piece together and studio practice was exceptional.
- B 3.0 Very good work: above average solutions and clear potential. Most criteria of assignment were surpassed with some improvements to be made. Execution was well done. Studio practice during the project was commendable.
- B- 2.67 Good work: most criteria of assignment were met. Work showed promise with a few significant improvements to be made. Studio practice was adequate.
- C+ 2.33 Slightly above average: work, most of the criteria of the assignment were met. The work is not yet a unified whole or cohesive statement, yet effort was made. Studio practice was adequate, but could be more reflective and thoughtful.
- C 2.0 Average work: the assignment directions were followed and the requirements were met in a relatively routine way. Slippage in levels of craft, originality and presentation- studio practice was adequate, but could be more reflective and thoughtful.
- C- 2.67 Slightly below average work: the assignment directions were followed and the requirements were minimally met, but there is much room for developing assignment's concepts further. The level of craft and breadth and depth of idea development needs to be improved. There is some evidence of studio practice, but the quality and quantity are lacking.
- D+ 1.33 Below average work: an attempt to solve the problem was made, but there is much room for improving skills and developing your concepts further. The criteria of the assignment are barely met.

Basic craftsmanship skills have been neglected and there is a lack of breadth and depth of idea development. There is minimal evidence of studio practice, but the quality and quantity are lacking

D 1.0 Inadequate, below average work: the requirements of the assignment are not addressed. The execution of the work is careless and represents an incomplete effort. Work is substandard. There is little or no evidence of studio practice.

D- .67 Unacceptable work and effort: the requirements of the assignment are not addressed. The execution of the work is careless and represents an incomplete effort. Work is substandard. There is little or no evidence of studio practice.

E 0 Unacceptable work and effort: the work submitted is inadequate; the requirements of the problem are not addressed. The piece represents careless and/ or incomplete effort. No evidence of studio practice. Work is substandard. Or, assignment was not submitted.

For more information: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Students must earn a grade higher than C- to earn credit toward their major.

ATTENDANCE AND EXPECTATIONS:

ATTENDANCE

Students are expected to attend all classes. You are required to work/participate the duration of the scheduled class period. Full participation by showing completed work during all scheduled critiques is required along with active participation through shared ideas and commentary.

Unexcused absences will be cause for a lowered grade. Four unexcused absence, will result in an overall grade drop of ONE FULL letter grade, with and additional letter drop with the 5th absence. With the six unexcused absence you will fail the class. Attendance will be counted from the first class meeting you are enrolled. Appropriate documentation from the student health service should be obtained for medical excuses. In general, acceptable reasons for absence from class include illness, serious family emergencies, special curricular requirements (e.g., judging trips, field trips, professional conferences), military obligation, severe weather conditions, religious holidays and participation in official university activities such as music performances, athletic competition or debate. Absences from class for court-imposed legal obligations (e.g., jury duty or subpoena) must be excused. Other sound reasons may be offered.

If an absence occurs it is the student's responsibility to make up all work. Students should check with the instructor or another student outside of class time when they miss a class (prior to missing the class if possible), as in- and out-of- class exercises are spontaneously assigned. Students should bring a doctor's note for any class from which they expect to be excused. Please address any concerns, problems, and questions regarding this class to the instructor as they arise.

TARDINESS

Arrival to class fifteen minutes after start of class will be noted and three such incidences will count as one absence. Leaving early from class without instructor knowledge and permission will also be considered as tardiness and will be counted as such.

Students are responsible for satisfying all academic objectives as defined by the instructor. Students who do not attend at least one of the first two class meetings of a course or laboratory in which they are registered, and who have not contacted the department to indicate their intent,

may be dropped from the course. The university recognizes the right of the individual professor to make attendance mandatory. After due warning, professors may prohibit further attendance and subsequently assign a failing grade for excessive absences.

LATE WORK

All projects, reading responses, and research projects must be completed on time for full credit. Specific due dates are stated on each project sheet and are announced in class. Failure to complete any project on time will result in a drop of one full letter grade for each studio day it is late. If the timeline states that a project is due at the beginning of class, turning it in at the end or after class is considered late. You must have work finished before the start of class on critique days or your work will not be critiqued, and your project grade will be lowered. It is the student's responsibility to turn in all work on time. Full participation by showing completed work during all critiques is required along with active participation through shared ideas and commentary.

CLASS COMMUNICATIONS

I will primarily communicate through Canvas announcements and through individual email. Students must check their school email accounts and the class Canvas page regularly. Students are responsible for any information, deadlines, and updates emailed to their webmail accounts. Canvas assignments will be updated throughout the semester so it is important to acknowledge and check for these update notifications.

UNIVERSITY POLICY FOR RELIGIOUS HOLIDAYS

The Board of Regents and state law govern university policy regarding observance of religious holidays: Students, upon prior notification of their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence. Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances. Further, a student who is to be excused from class for a religious holy day is not required to provide a second party certification of the reasons for the absence

UNIVERSITY ILLNESS POLICY

Students who are absent from classes or examinations because of illness should contact their professors. If you're unable to attend class due to illness, please email the teacher prior to class meeting time. Please state your name, class, as well as the reason you will not be attending class that day.

MATERIALS:

You will need a variety of conventional and unconventional materials and tools over the course of this class. There are no required materials as it will be up to the individual artist to determine what they will need to create their work. Each student will be provided with a sketchbook to be used as research/sketch journal throughout the course of the semester.

Recommended materials for research/sketch journal, projects/project planning:

- Tool Box/File Box/Suitcase or like
- Camera (phone camera is fine)
- Work shirt/apron
- Closed-toe shoes
- Scissors (GOOD sharp, pointy)

- Utility knife
- Craft Knife (x-acto knife) & Extra blades
- Brushes of different sizes and for different materials: for small and large-scale use
- Sewing Kit (thread, multiple needles, and pins)
- Tape Measure
- Straight edge (metal ruler at least 12")
- Palette for paints
- Jars for water etc.
- Cloth hand towel or sponge
- Water Spray bottle
- Paper Towels/cloth rags (for clean up at least one roll)
- Artist's tape (any color)
- Painters Masking tape (blue)
- Clear Packing tape
- Scotch tape
- Glue Stick
- Glue (PVA or acid free)
- Sandpaper (variety) and very fine 800to1000
- Black Sharpie
- Pencils (range 2B, 4B, and 6B), water soluble graphite pencils
- Graphite Stick
- Charcoal stick
- Graphite powder
- Inks: Sumi, India, Acrylic, etc.
- Eraser (white or black or pink)
- Kneaded Eraser
- Embroidery floss or yarn
- Gesso
- Matte Medium
- Paints (water based your choice): Gouache, Watercolor, Acrylic
- Colored pencils, markers
- Pastels
- India ink marker
- Mask: for covid and dust
- Sharpener
- A variety of papers for drawing, printing, etc.:
 - Roll of tracing paper
 - Roll of White paper
 - Pad of Drawing paper/mixed media paper/watercolor paper (18"x24")
 - Large, nice sheets or roll of heavyweight drawing paper (Rives Bristol Stonehenge)
 - Translucent Paper (vellum, matte mylar or Dura-lar Matte)
 - Roll of fine art/photo printing paper
- Collage materials such as old photos, magazine cutouts, found patterns/textures, scrap fabric and other material, material from books, print outs, your artwork, sewing material, stickers, stamps.
- Access to creative cloud apps, etc.
- Variety of sculpture/mold making materials:
 - Plaster
 - Latex, alginate molding powder

- Paper mache materials
- Wood
- Wire
- Fabric
- Clay
- Found/recycled materials
- Any other favorite materials to work with

TEXTBOOKS:

You do not need to purchase any books for this class. All readings will be provided on Canvas. In preparation for each project, you will complete the assigned reading found at the top of each Canvas project assignment, taking notes for each reading in your research/sketchbook. We will have a brief discussion regarding each reading.

WORKING IN WARPHAUS

FACILITIES - POLICIES AND SECURITY

WARPhaus is equipped with a security system that enables students to access the building **through the eastside door only during class times, and TA supervised open studio hours.**

- Open studio hours will be posted on the WARPhaus Canvas shell and you will be notified via Canvas about any temporary changes to the schedule. Students should plan appropriately to complete projects during supervised studio hours.
- Please do not ask TAs to permit you continue working after hours. For your own safety and security, TAs may not leave students to work unsupervised in the space.
- Entering and exiting through any other door in the facility may set off a silent alarm that will call the UF Police Department. These doors should be used only in an emergency and should not be left propped open at any time. The security system will recognize open side doors, and this too will set off an alarm that will alert UF Police.

Although WARP TAs will be responsible for locking up the facility each evening, please do your part to maintain security. The last one out **always assists TAs** in turning off the lights and locking the doors. For your own safety do not prop open doors, especially when working at night and commute to WARPhaus with a fellow School of Art + Art History student when possible.

Security and emergency phone numbers are posted in the space. In case of a **true emergency**, students should call 911. Supervising WARP TAs/GAs will be responsible for calling 911 in the case of a serious emergency, reporting suspicious activity to non-emergency UF police dispatch (352) 392-1111, and upholding policies related to student behavior and safety.

- In case of a minor injury, a first aid kit is mounted in each bathroom and another in the shared portion of the tool closet.
- All minor injuries should be treated at UF infirmary or the individual's doctor immediately after the incident.
- Eye wash station is located in NE corner of large WARP space by main entrance

STUDENT NIGHTTIME AUXILIARY PATROL (SNAP)

SNAP provides free nightly chaperones anywhere on campus on request. The service is staffed by students, equipped and supervised by the university police department. Chaperones are routed on foot and driven trips from 6:30PM to 3AM. To request an chaperone, contact SNAP at (352) 392-SNAP (7627) or via the TapRide Snap App, downloadable from the Google Play Store or the iTunes App Store. The requester provides their first name, location of pick-up and destination

to the dispatcher who determines the best method of meeting the requester's need. A walking or driving chaperone is dispatched to the location. It is advised to contact SNAP 45 minutes prior to the end of open studio hours.

PARKING AT WARPHAUS

Currently, there is no student parking at WARPhaus.

- ONLY Faculty, TA's and guests may park in the three reserved spaces on the east side of building (just outside the gate).
- **Students may use the east side near the gate to drop off projects or supplies, but not for parking.**
- There is one handicapped parking space inside the gated courtyard that is reserved for disabled students and guests only.
- Bike racks are located inside the east courtyard gate (between small building and picnic table).
- Cars parked across the street in open lot will be towed!

SHARED SPACE AND SAFETY ISSUES

In consideration for others in the WARP community, please clean up after yourself, respect property by not damaging or using others' materials without permission, and take care around others' projects. Unwieldy materials may not be stored where they could present a problem or hazard to other students in the course. You are responsible for the cleanup of any materials you work with in the space.

Power tools and equipment must be checked out with your TA before use and you will be held accountable to replace tools that are lost or damaged due to negligence. An equipment demonstration will be provided, and all WARP students will be expected to **wear eye protection and closed-toe shoes** when working with tools and sharp materials. **Use of power saws will require faculty or TA supervision** and power tools will not be checked out overnight. **No thinners, spray adhesives or spray paint may be used inside the facilities.** You must use these types of materials outside in our designated area, with a tarp to protect the concrete.

All students enrolled in courses taught at WARPhaus must participate in upkeep of facilities. Custodians are not responsible for removing trash or your project materials and scraps. When you disassemble your projects, do not simply stuff the indoor trashcans with heavy materials. Put reusable lumber in designated recycling area and the rest inside the west-side outdoor dumpster (nothing with a single side longer than 4'). The dumpster should not be overstuffed. Boxes and sculptures should be broken down before disposal and garbage should not be placed on the ground outside the dumpster. Remember, if you leave a project behind, or do not dispose of the remnants correctly, your grade will begin to plummet in just 24 hours and the project will ultimately be thrown out. Failure to clean up after your project can potentially effect student participation grades.*

**Please consult SA+AH Health + Safety Handbook for the proper disposal of materials.*

FOOD IN THE STUDIO ENVIRONMENT

No food is allowed in WARPhaus. Drinks are OK but must be disposed of after class in the outside receptacles and empty cups and containers should NOT be left on tabletops at the end of day. All beverages must have a lid or cover. Please recycle your glass and plastic bottles and

aluminum cans. A picnic table is located in the WARPhaus courtyard. **Students may eat or read at the east courtyard concrete picnic table but should not use this table as a studio workspace.**

SAAH HEALTH & SAFETY PROGRAM - HAZARDOUS WASTE SATELLITE ACCUMULATION

All students will get a presentation on safe use and disposal of hazardous materials and be expected to be conscious of the safe use of materials and proper waste disposal procedures.

Please make yourself familiar with the SA+AH Health and Safety Program at:

<http://arts.ufl.edu/academics/art-and-art-history/health-safety/> during the first week of class.

Each student will be asked to complete a H&S student waiver form (which will be distributed and signed during your orientation to the space).

Each studio facility has an area designated for art materials/hazardous waste pickup. This area should NOT be used for art making, and bins and storage containers utilized in this area should NEVER be moved or used for any other purpose. When in doubt about the safety or disposal of your art materials, please speak with WARP faculty and TA's. A List of Hazardous Wastes Disposal and Health and Safety will be posted at the studio for consultation as well.

GUIDELINES FOR USE OF CAMPUS FACILITIES AND GROUNDS

Please make every effort to maintain the facilities and grounds of the WARPhaus, the School of Art +Art History, the College of the Arts and The University of Florida. Specifically, we ask that you follow these guidelines:

- Do not mark, paint on or deface any interior or exterior of the school or college facilities. Take care to always use protective tarps, drop cloths or masking material when working with paint media or similar materials to protect the floors in public spaces such as hallways and classrooms. That applies also to the sidewalks, walls, and grounds.
- An unobstructed passageway of 3 feet must be navigable throughout the space.
- If a special project requires temporary modification to a wall surface or to the grounds, you must obtain specific permission from the Teaching Lab Specialist prior to undertaking the project. The site must be returned to its original condition immediately following the project unless prior written permission has been obtained from the School of Art and Art History.
- No art project may interfere with or impede access to, classrooms, hallways or other public spaces.
- All site-specific art projects must be installed and engineered with the safety of the general public in mind.
- Grades will not be issued for the project, or the class, until the project has been completely removed, and the site has been restored to its original condition.

Failure to comply with these rules will result in disciplinary action, withholding of grades, the possible lowering of a grade, or failure of the course.

GUIDELINES FOR WORK IN THE SURROUNDING COMMUNITY

Projects on campus and in the surrounding community will be held at a higher level of scrutiny than those conducted inside the studio. Proper care should be taken in order to assure all property in the area is respected and well maintained, and projects should be executed with public health and safety in mind. Vandalism of any kind will not be tolerated. As on campus, students doing site-specific work off-campus will be legally and financially accountable for any illegal or destructive actions.

In addition, projects involving the greater community should be carefully considered and faculty and TAs must be consulted throughout. All public projects must be cleared by faculty and permission granted. Remember, that the School of Art + Art History at The University of Florida retains the power to require a more appropriate solution to any project that may violate any of the guidelines outlined above.

Treat the community surrounding WARP studio with respect. Please do not litter or leave materials out in the area. Respect property, surrounding businesses and the rights of individuals in the community.

Failure to comply with these rules will result in disciplinary action, withholding of grades, the possible lowering of a grade, or failure of the course.

DRUG-FREE SCHOOL & WORKPLACE AND CLEAN INDOOR AIR ACT

WARPhaus is committed to upholding the policies set forth by the University of Florida in regard to drug and alcohol use and smoking in educational facilities. Possession and use of drugs or alcoholic beverages are not allowed in the classroom or outdoor areas. In addition, The Florida Clean Indoor Air Act of 1992 prohibits smoking in educational facilities. Violation of university policies and applicable laws is grounds for disciplinary action up to and including expulsion and does not preclude the possibility of criminal charges.

UNIVERSITY AND SA+AH RESOURCES AND POLICIES:

GENERAL UNIVERSITY POLICIES AND SERVICES: <http://www.dso.ufl.edu/>

ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES: Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. Disability Office — <http://www.dso.ufl.edu/drc/>

UNIVERSITY COUNSELING SERVICES: 352-392-1575
<http://www.counsel.ufl.edu/>

Resources are available on campus for students having personal problems or lacking clear career and academic goals which interfere with their academic performance. The Counseling Center provides counseling and consultation services to currently enrolled undergraduate and graduate students and their spouses/partners. The Center offers brief counseling and therapy to help students confront personal, academic, and career concerns. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to grow and develop in ways that will allow them to take advantage of the educational opportunities at the university.

Counseling Center Web site: <http://www.counsel.ufl.edu>.

University Counseling Center, 301 Peabody Hall, 392-1575, personal counseling.

Student Mental Health, Student Health Care Center, 392-1171, personal counseling.

Sexual Assault Recovery Services (SARS), Student Health Care Center, 392- 1161, sexual assault counseling.

Career Resource Center, Reitz Union, 392-1601, career development assistance and counseling.

STUDENT HEALTHCARE CENTER: <http://shcc.ufl.edu/>

For medical emergencies call 911.

For urgent after-hours care, call 352-392-1161.

For after-hours mental health assistance, call 352-392-1171.

SAFETY AND SECURITY:

In an emergency call 911.

University Police Department — <http://police.ufl.edu/> — 352-392-1111.

STUDENT NIGHTTIME AUXILIARY PATROL (SNAP): SNAP provides nightly escorts anywhere on campus to persons on request. The service is staffed by students, equipped and supervised by the university police department. Escorts are routed on foot and driven trips. A person requesting an escort may contact SNAP via telephone at 392-SNAP (92-7627). The requester provides their first name, location of pick-up and destination to the dispatcher who determines the best method of meeting the requester's need. A walking or driving escort is dispatched, to their location.

SA+AH HEALTH AND SAFETY POLICIES :

HAZARDOUS WASTE SATELLITE ACCUMULATION: Please make yourself familiar with the SAAH Health and Safety Program at: <http://www.arts.ufl.edu/art/healthandsafety> during the first week of class. Refer especially to the H&S Rules by Area sections pertaining to WARPhaus, Drawing and Painting. Each student will be asked to complete a H&S student waiver form (which will be given to you and signed during studio).

SA+AH facilities have an area designated for art materials/hazardous waste pickup. This area should NOT be used for art making and bins and storage containers utilized in this area should NEVER be moved or used for any other purpose. When in doubt about the safety or disposal of your art materials, please speak with faculty. A Handbook of Hazardous Wastes Disposal, Health and Safety will be posted at the studio for consultation as well.

DRUG-FREE SCHOOL & WORKPLACE & CLEAN INDOOR AIR ACT: The

School of Art and Art History is committed to upholding the policies set forth by the University of Florida in regards to drug and alcohol use and smoking in educational facilities. Possession and use of drugs or alcoholic beverages are not allowed in the classroom or outdoor areas. In addition, The Florida Clean Indoor Air Act of 1992 prohibits smoking in educational facilities. Violation of university policies and applicable laws is grounds for disciplinary action up to and including expulsion and does not preclude the possibility of criminal charges.

GUIDELINES FOR USE OF CAMPUS FACILITIES AND GROUNDS:

SHARED STUDIO: Please leave the studio clean. Regardless of the condition you find it in, we request that you leave it clean for the next person. Remember to place all work in progress on the

storage shelves. Leave the work tables clear and clean. This is a shared studio and we all need to work together to keep it a clean and productive environment.

STUDIO PRACTICE: The instructor and the School of Art and Art History are not responsible for student work left in workspaces, installation spaces, the critique space, the shops, or the classrooms. Projects/materials are not to be stored in the group working space. Each student is responsible for ensuring that his/her projects and materials are safely stored, displayed, installed, and removed from the classroom and critique space. Projects must be set up and removed from the critique space at the times and spaces designated for each project.

POLICIES REGARDING BEHAVIOR IN LECTURES, CLASSROOMS, STUDIOS & OTHER INSTRUCTIONAL SPACES:

Please make every effort to maintain the facilities and grounds of the WARPhaus, the School of Art and Art History, the College of Fine Arts and the University of Florida. Specifically, we ask that you follow these guidelines:

Do not mark, paint on or deface any interior or exterior of the school or college facilities. Take care to always use protective tarps, drop cloths or masking material when working with paint media or similar materials to protect the floors in public spaces such as hallways and classrooms. That applies also to the sidewalk's walls, and grounds.

If a special project requires temporary modification to a wall surface or to the grounds you must obtain specific permission from your instructor prior to undertaking the project. The site must be returned to its original condition immediately following the project unless prior written permission has been obtained from the School of Art and Art History.

No Art project may interfere with or impede access to, classrooms, hallways or other public spaces.

All site-specific art projects must be installed and engineered with the safety of the general public in mind.

Grades will not be issued for the project, or the class, until the project has been completely removed, and the site has been restored to its original condition.

Failure to comply with these rules will result in disciplinary action, withholding of grades, the possible lowering of a grade, or failure of the course.

GUIDELINES FOR WORK IN THE SURROUNDING COMMUNITY:

Proper care should be taken in order to assure all property in the surrounding area is respected and well maintained, and projects should be executed with public health and safety in mind. Vandalism of any kind will not be tolerated. As on campus, students doing site-specific work off-campus will be legally and financially accountable for any illegal or destructive actions. In addition, projects involving the greater community should be carefully considered and faculty must be consulted throughout. All public projects must be cleared by faculty and permission granted. Remember, that the School of Art and Art History at the

University of Florida retains the power to require a more appropriate solution to any project that may violate any of the guidelines outlined above.

Please do not litter or leave materials out in the area. Respect property, surrounding businesses and the rights of individuals in the community. Failure to comply with these rules will result in disciplinary action, withholding of grades, the possible lowering of a grade, or failure of the course.

GUIDELINES FOR CONDUCT:

Student Conduct Code; Violations, Penalties and Procedures for Adjudication.

<http://www.aa.ufl.edu/aa/Rules/4016.htm>

UF PHILOSOPHY: The University of Florida is an institution that encourages the intellectual and personal growth of its students as scholars and citizens. As an educational institution, the University recognizes that the transmission of knowledge, the pursuit of truth, and the development of individuals require the free exchange of ideas, self-expression, and the challenging of beliefs and customs. In order to maintain an environment where these goals can be achieved safely and equitably, the University promotes civility, respect and integrity among all members of the community. As stated in the Standard of Ethical Conduct, students are expected to exhibit high standards of behavior and concern for others.

ACADEMIC HONESTY; As a result of completing the registration form at the University of Florida, every student has signed the following statement: "I understand that the University of Florida expects its students to be honest in all of their academic endeavors and understand that my failure to comply with this commitment may result in disciplinary action to and including expulsion from the University.

Detailed Academic Honesty Guidelines may be found at

<http://www.aa.ufl.edu/aa/Rules/4017.htm>

DISRUPTIVE BEHAVIOR: Faculty, students, Administrative and Professional staff members, and other employees [hereinafter referred to as "member(s)" of the University], who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. A detailed list of disruptive conduct may be found at <http://www.aa.ufl.edu/aa/Rules/1008.html>. Be advised that you can and will be dismissed from class if you engage in disruptive behavior.).